

# Course Card

Complete the following:

1. Last name & first name (please print & use legal name)
2. Student ID Number: *Continuing Students* use your 88#. *New Students* leave blank.
3. Student Information and Emergency Contact
4. Section Number (usually below class title) and Course Name.
5. **Students Signature**

\$ \_\_\_\_\_ Reminder, donations are appreciated. Please make checks payable to: *Pierce College Foundation - Encore*. Donations provide for special projects, events, supplies and equipment for the program. *Thank you* for your support of the Encore Program.

<b>ENCORE</b>	<b>COURSE REQUEST</b> Important Please Print Clearly In Black Ink	<b>Spring 2012</b> Semester / Year																															
Last Name _____	First Name _____	<table style="display: inline-table; border: none;"> <tr> <td style="border: 1px solid black; width: 20px; text-align: center;">8</td> <td style="border: 1px solid black; width: 20px; text-align: center;">8</td> <td style="border: none;">•</td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: none;">•</td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> <td style="border: 1px solid black; width: 20px;"></td> </tr> </table> Student ID Number (9 digit #)	8	8	•			•																									
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## COURSE REQUEST CARD

There are several items of information on your school record that you may wish to update. You may do so at any time in the Admissions and Records Office by completing a Change of Information form.

1. **Address:** If you have moved it is important to provide the Admissions Office with your new address so that registration and grading materials will reach you.
2. **Directory Information:** The college will release to anyone certain general information facts about your record if you give us permission. You can change your release status at any time.

**LOS ANGELES COMMUNITY COLLEGE DISTRICT**